Covina-Valley Unified School District
Board of Education
Minutes - Annual Organizational Meeting

December 7, 2015

Meeting was called to order by the presiding officer, Darrell A. Myrick, at 6:35 p.m. at the Covina Education Center Cafeteria.

Pledge of Allegiance

Rachel Burns, a student from Sierra Vista Middle School, led the Pledge of Allegiance and shared highlights about Sierra Vista Middle School.

Performance

Traweek Middle School choir performed for the Board of Education and District staff.

Oath of Office Administered

District Superintendent, Richard M. Sheehan, Ed. D., administered the Oath of Office to Sonia Frasquillo, Sue L. Maulucci, and Darrell A. Myrick.

Members present: Darrell A. Myrick, Member
Sonia Frasquillo, Member
Sue L. Maulucci, Member
Charles M. Kemp, Member
Richard M. White, Member

Others present: Richard M. Sheehan, Ed.D., District Superintendent
Michele T. Doll, Ed.D., Assistant Superintendent, Personnel Services
Elizabeth Eminhizer, Assistant Superintendent, Educational Services
Jennifer I. Root, Chief Business Officer

Board Officers Elected

Mr. Myrick called for nominations for the office of President of the Board. Motion by Mr. Kemp, seconded by Mrs. Maulucci, and unanimously carried, that Mr. Richard M. White be nominated for President.

Mr. Myrick called for nominations for the office of Vice President of the Board. Motion by Mrs. Maulucci, seconded by Mr. White, and unanimously carried, that Mr. Charles M. Kemp be nominated for Vice President.
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Mr. Myrick called for nominations for the office of Clerk of the Board. Motion by Mr. Kemp, seconded by Mr. White, and unanimously carried, that Mrs. Sue L. Maulucci be nominated for Clerk.

Mr. Myrick requested, with the Board’s approval, that he be allowed to continue the meeting. The Board unanimously agreed that Mr. Myrick continue the meeting.

**Adoption of Agenda**

Motion by Mr. White, seconded by Mr. Kemp, and unanimously carried, that the agenda be adopted as submitted.

**Recognitions**

The Board of Education recognized Destiny Galvan, a Fairvalley High School junior, for receiving the Every Student Succeeding Award.

The Board of Education recognized CalRTA Teacher Grant recipients, Therese Duffy, teacher at Ben Lomond Elementary School, Joy Guiles, teacher at Cypress Elementary School, Joanna Ford-Melka and Natalie Randazzo, teachers at Mesa Elementary School.

The Board of Education recognized Andrew Frogue, teacher at Covina High School, for facilitating the new Robotics program.

The Board of Education presented Sharon Hall and Beverly Vega, Relay for Life representatives, with donations raised by the school sites and the District Office for cancer research.

**Board Presentations**

Jennifer Root, Chief Business Officer, presented information to the Board regarding the 2015-16 First Interim Report.

A presentation was made on the District’s 2014-15 Financial and Compliance Audit by Vavrinek, Trine, Day & Company, LLP, Certified Public Accountants.

**Superintendent’s Report**

Dr. Sheehan shared that he had a good week at the CSBA Conference with Board members. He attended the reception for the Covina Christmas Parade where Covina-Valley was honored for 65 years of service to the parade.

**Board Members’ Comments**

Mr. Kemp thanked the District for the continued support for the Covina Christmas Parade. He welcomed Sonia Frasquillo to the Board of education and was happy she was able to join them at
the CSBA Conference in San Diego. He thanked Dr. Sheehan for honoring the students at the Board of Education meetings.

Mrs. Maulucci shared that she attended the CSBA Conference and was happy that the workshop confirmed that Covina-Valley is doing the right things.

Mrs. Frasquillo shared that she attended the CSBA Conference last week. She thanked her family and friends for their support in running for the Board of Education.

Public Hearing

Mr. Myrick called for a public hearing at 7:38 p.m. regarding the Joint Initial Proposal for Modifications to the Collective Bargaining Agreement between Covina Unified Education Association and Covina-Valley Unified School District. No oral or written testimony was presented and Mr. Myrick declared the hearing closed at 7:39 p.m.

Mr. Myrick called for a public hearing at 7:39 p.m. regarding the finding of the Maintenance Project Phase II at Northview High School exempt from the California Environmental Quality Act and approving the filing and recordation of a Notice of Exemption. No oral or written testimony was presented and Mr. Myrick declared the hearing closed at 7:40 p.m.

Information

- Resignations (page 5)
- Staffing Review (page 6)

Consent Agenda

- Minutes of the regular meeting of November 16, 2015
- Certification of Signatures (page 9)
- Certificated Personnel (page 11)
- Classified Personnel (page 12)
- Supervising Teachers (page 13)
- Administrative Regulation 4331.1 (page 14)
- Employee Holidays - 2016-17, 2017-18, and 2018-19 (page 17)
- Acceptance of Gift (page 21)
- Consultant Services (page 22)
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- Purchase Orders for November 2, 2015 through November 12, 2015 (page 24)
- First Interim Report (page 40)
- Annual Report - Developers’ Fees Income and Expenditures (page 41)
- Audit Report (page 42)
- Nutrition Education Obesity Prevention Grant (page 43)
- Nonpublic, Nonsectarian School Agency General Service Agreement (page 44)
- Additional Assignments (page 45)
- Conference Attendance (page 46)
- Educational Activities (page 47)
- Single Plan for Student Achievement 2015-16 (page 48)
- Increase for Minimum Wage Workers (page 49)
- Maintenance Project Phase II at Northview High School (page 50)
- Maintenance Project Phase II at Northview High School, Notice of Exemption (page 55)
- Acceptance of Project (page 59)
- Career Technical Education Incentive Grant (page 60)
- Revised Board Policy (page 61)
- Liability Claim (page 65)

Motion by Mrs. Maulucci, seconded by Mr. White, that the Consent Agenda be approved.

Motion approved by the following roll-call vote: AYES - Mr. Myrick, Mrs. Maulucci, Mr. Kemp, Mr. White, and Mrs. Frasquillo.

**Action Item - 2016 CSBA Delegate Assembly Nomination**

No nomination will be made at this time for a Covina-Valley Unified School District candidate to serve on the 2016 California School Boards Association Delegate Assembly.
Action Item - Annual Representative to LACSTA

Motion by Mr. White, seconded by Mrs. Maulucci, and unanimously carried, that Mr. Charles M. Kemp be designated as the Board’s annual representative to the Los Angeles County School Trustees Association (LACSTA).

Action Item - Representative to County Committee

Motion by Mr. White, seconded by Mrs. Maulucci, and unanimously carried, that Mr. Charles M. Kemp be designated as the Board’s representative to elect members to the County Committee on School District Organization.

Closed Session

Mr. Myrick adjourned the meeting to a closed session at 7:45 p.m. to discuss the following items:

- Personnel Items. Certificated and classified personnel items regarding employee discipline/dismissal/release. (Government Code 54957)
  - Personnel Item. Classified Compromise Agreement regarding public employment. (Government Code 54957) Position Title: Instructional Aide/Classroom
    a) Case No. 2015-16-009 Compromise Agreement
  - Personnel Item. Voluntary Reassignment Agreement. (Government Code 54957) Position Title: Director of Maintenance, Operations, Facilities, and Transportation
    a) Case No. 2015-16-011 Voluntary Reassignment Agreement

Mr. Myrick reconvened the meeting in open session at 8:04 p.m.

Report of Actions Taken in Closed Session

Motion by Mrs. Maulucci, seconded by Mr. Kemp, and unanimously carried, that Compromise Agreement, Case No. 2015-16-009, be approved.

Motion by Mr. Kemp, seconded by Mr. White, and unanimously carried, that Voluntary Reassignment Agreement, Case No. 2015-16-011, be approved.
Adjournment

Motion by Mrs. Frasquillo, seconded by Mr. White, and unanimously carried, that the meeting adjourn at 8:06 p.m. The next regular meeting of the Board of Education will be held on Tuesday, January 19, 2016 at 6:30 p.m. at the Covina Education Center, 160 N. Barranca Ave., Covina, California.